

St Johns Wood Medical Practice

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Westminster PCT (4QR39)
Practice Code: E87609

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Patient Participation Group **Minutes of Meeting on 04.12.2012**

Attended By:

Joyce Green (JG); Ms Jacky Erwteman (JE); Dr Dennis Abadi (DA); Sue Nicholson (SN);
Mrs Valerie Gaynor (VG); Dr Malcolm Godfrey (MG); Mr. Stanley Broderick (SB);
Mrs Jill Salmon (JS); Mrs Louise Spencer-Hope (LH)

Apologies From:

Mr Richard Selby (RS); Mrs Jean Hathorn (JH); Miss Laura Silver (LS);

Welcome:

- JG opened the meeting by welcoming everyone.
- Minutes of the 2nd October 2012 were approved.
- Judy Thomas has decided to stand down from the group for the time being

Commissioning:

- DA explained the changes taking place from April 2013 when CCGs will take over as commissioners by taking control of the Health Service spend and taking decision making out of the hands of PCTs to Practice & patient level.

- Commissioning will procure the best services for patients at the best price without forfeiting quality; iron out variability; influence activity without patient choice being taken out of the equation.
- Prescribing budgets, hospital activity & budgets joined with the Local Authority will be devolved to the CCG.
- The biggest plus that our CCG has is that it is starting in the black.
- As a Practice we are already looking at costs and activity on a regular basis by looking at referral patterns by the partners and the Practice A&E attendances and admissions
- As a Practice we have one of the lowest A&E attendances & admissions in the borough and of all the attendances we have monitored, only one has been inappropriate and we have written to the patient to explain how the system works
- Regarding referrals, the biggest issue is around ante natal where uncomplicated pregnancies are not being shared with the Practice making it a greater cost against the budgets
- So far the Practice has an under spend on Prescribing and is doing well under the other budgets
- The Practice also holds a disease register whereby patients with chronic conditions can be called / recalled and a programme for screening for hidden conditions in patients aged 40 & over.
- The Government will be looking for year on year savings and there will be 2% / 3% decrease in funds every year. The Practice is trying to keep funding as it is, but it will inevitably fall over the years, so we constantly look at the skill mix we have and try to increase our list size as a source of income.
- GPs will be revalidated every 5 years to be declared fit to practice.
- Scrutiny of Practices will start next April when all Practices will have registered to join the CQC. This organization will spot check every 2 years where they will inspect premises; speak to staff, patients and clinicians.

PPG Patient Questionnaire:

- A big thank you to Jacky, Jean & Malcolm.
- Out of 672 questionnaires, 500 have been analysed and Joyce went through the preliminary findings.
- The final findings will be discussed and published in the New Year for all to read.
- There has been a big response to the number of patients that would like to join the PPG, Jacky to do a spread sheet of names & then, with Joyce, interview everyone that is interested.

Agreed Actions and Next Steps:

- In 2013 the terms of reference / objectives of the group will be reviewed alongside the list of members of the PPG and a new Chairman elected.
- On 9th January 2013 Jacky & Joyce will attend the Partners meeting to discuss the results of the PPG questionnaire.

- At the next all staff meeting on Wednesday 30th January 2013 @ 1pm, all PPG members will be invited to join all the staff to discuss the practice questionnaire and the PPG questionnaire results.
- Agreed to hold an Open Evening in April 2013 organised by the PPG team to share questionnaire findings and also give patients an update of the impact of new NHS changes and implications for the Practice
- Next meeting – Tuesday 12th February 2013 @ 2:15pm.